



Business Creations Guarantee Limited - BCG

Family Health & Sustainable Livelihoods Project (FHSLP)



LOTTERY FUNDED

VACANCIES FOR PROJECT STAFF

Business Creations (GTE) Ltd was established in 2002 with its core objective to enhance life standards of the rural poor through make engaging them with potential income generating sources for long term sustainability. To achieve this objective we, the Business Creations (GTE) Ltd are currently using a variety of methods which are mainly focused to business development activities integration with capacity development programs.

We are a leading firm for business development services such as business management training, credit, productivity improvement, market links development, business plan development, counselling, etc. Business Creations is having proven experience in conducting many livelihood development programs & capacity building trainings including presentation skills, leadership, marketing, motivation, productivity improvement, team building, business management (ILO-SIYB,CEFE), business planning, entrepreneurship development, positive thinking, PRA, micro credit management, health and social protection. Business Creations is a recognized partner organization under ILO-SIYB Project, Gemidiriya, SPREAP project and awarded as the **best BDS provider-Hambantota**, as well as the **best training provider for Sri Lanka in 2005 & 2006** under the SIYB association in Sri Lanka.

The Project

BCG has initiated a three year project for the enhancement of Family Health & Livelihoods called FHSLP- Family Health & Sustainable Livelihoods Project in Hambantota District in partnership with APT Enterprise Development of United Kingdom and funded by The National Lottery through Big Lottery Fund of United Kingdom, working in the Southern and the Eastern Provinces of Sri Lanka.

POST OF PROJECT COORDINATOR -2 POSTS FOR LIVELIHOOD & HEALTH

The applicant must be a self reliant individual who has flair to interact with our Tsunami affected clients and to coordinating the health/ livelihoods activity implementation including reporting. The project coordinator - <Thematic area> is responsible for development, implementation and monitoring of programmes to achieve Project goals. The Project Coordinator eventually line manages Field Officers & animators.

Qualifications and experience

- Graduate degree [preferably Post-Graduate] in Social Sciences or related discipline and at least 5 years of experience in the area of <Thematic area>.
- Ability to manage & monitor project activities
- Clear understanding of innovative approaches to work
- Analytical skills and experience in project planning and field experience with programme management
- Ability to innovate along with a positive attitude to learn from communities.
- Good understanding of development
- Experience in advocacy initiatives
- Strong interpersonal and liaison skills with an excellent command of written and spoken English with fluency in Sinhala.
- Skills in report writing.
- Skills related to participatory research methods, computer literacy, financial management
- Ability and willingness to travel to all parts of the country

FIELD OFFICERS – HAMBANTOTA

A Field Officer is responsible for the day-to-day management of assigned project activities in their project locations, supervised by the Project Coordinator. The Field Officer is expected to take initiatives to improve the quality of CBO operations & to work in close collaboration with the communities.

Qualifications & Experience

- Graduate Degree in Social Sciences or equivalent with preferably 3 years experience in development organisations.
- Good analytical skills and field experience in programme management.
- Computer literacy and good knowledge in financial management
- Good interpersonal and liaison skills with an excellent command of written and spoken English with fluency in Sinhala.
- Skills in report writing.
- Previous experience of working closely with the NGO community, donor agencies and related government departments.
- Ability and willingness to work long hours.

Term of contract for all 3 positions: One year renewable
Remuneration: Negotiable and based on previous salary history. Please indicate salary history in your application.

Business Creations offers, EPF, ETF, career development and training opportunities for self growth to the right candidates.

ANIMATORS

An Animator is responsible for the implementation of project activities in the village level supervised by the field officer. Implementations of the program activities in assigned areas, educate & train the target groups through regular meetings, maintain individual program records & maintain good relationship with the target communities & the team

Qualifications & Experience

- Passed GCE A/L examination with a community development diploma or equivalent field experience within a development organization
- Knowledge about the area.
- Good interpersonal and communication skills
- Team playing & analytical skills
- Effective time management, leadership and field monitoring skills, and the ability to work independently within the own functional area of work.
- Work experience in PHAST, CHAST and SBHE or other participatory techniques.

Business Creations is an equal opportunity employer and welcomes applications from all members of community regardless of their age, disability, gender, ethnicity, religion or cultural group.

Interested candidates should forward their detailed resume with two non related referees within 07 days of this advertisement to the following address;

Business Creations (GTE) Ltd
09,Medaketiya Rd , Tangalle, 0472242894

E - mail: bcgl@sltnet.lk, bcgnessala@yahoo.com

Web: www.businesscreationsrilanka.com